

PHARMACY COUNCIL OF INDIA

Standard Inspection Format (S.I.F) for institutions conducting B. Pharm and D. Pharm

(To be filled and submitted to PCI by an organization seeking approval of the course / continuation of the approval)

(SIF-C)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No. :

Date of Inspection:

FILE No. :

NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)

2.

PART – I

A - GENERAL INFORMATION

A – I .1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. E-mail	SAMARTH INSTITUTE OF PHARMACY On Kalyan-Nagar Highway, At-Bangarwadi, Post-Belhe, Tal-Junnar, Dist-Pune. 412 410. 9422777447
Year of starting of the course	Degree
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private
A – I .2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	SAMARTH RURAL EDUCATIONAL INSTITUTE, RAJURI, TAL-JUNNAR, DIST-PUNE. 9890274536 02132-276751 www.samarthpharmacy.org.in
A – I .3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	MR. VIVEK VASANTRAO SHELAKE 9890274536 02132-276751 samarthiop@gmail.com
A – I .4 Name and Address of the Head of the Institution	PROF. RAJEEV VINAY SAWANT
A – I.4 a) Whether the Jan Aushadhi Medical Store has been Opened by your institution	Yes / No (Please tick (<input type="checkbox"/>) the relevant portion)

Signature of the Head of the Institution

Signature of the Inspectors

A – I .5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. DETAILS OF AFFILIATION FEE PAID

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
D. Pharm	50,000/-	000554	31/08/2017	
B. Pharm	1,00,000/-	000555	31/08/2017	

b. APPROVAL STATUS

Name of the Course	Approved up to	Intake Approved and Admitted	PCI	STATE GOVT	UNIVERSITY	Remarks of the Inspectors
B. Pharm		Approval Letter No and Date	NEW	INSTITUTE		
		Approved Intake				
		Actually Admitted				
D. Pharm		Approval Letter No and Date	17-1128/2016/PCI/38807-10		-----	
		Approved Intake	50		-----	
		Actually Admitted	50		-----	

c. STATUS OF APPLICATION

Course	Extension of Approval		Increase in Intake of Seats		Remark	
	Yes	No	Yes	No	Current Intake	Proposed increase in Intake
D. Pharm	Yes	No	Yes	No <input type="checkbox"/>	50	00
B. Pharm	Yes	No	Yes	No		

Note: Enclose relevant documents

A –I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same

Building / campus? If yes, give status

A – I. 6 a Yes No

Status of the Pharmacy Course:	
Independent Building	<input checked="" type="checkbox"/>
Wing of another college	<input type="checkbox"/>
Separate Campus	<input type="checkbox"/>
Multi Institutional Campus	<input type="checkbox"/>

Examining Authority : For Diploma course
With complete postal
Address, Telephone No.
and STD Code.

For Degree course

Signature of the Head of the Institution

Signature of the Inspectors

B - Details of the Institution

B –I .1 Name of the Principal					
Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	1995	15 years, out of which 5 years as Prof. / HOD	22 YEARS	
	PhD	2011	10 years, out of which at least 05 years as Asst. Prof		

* Documentary evidence should be provided

B –I .2

For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm		NOT APPLICABLE		

* Enclose Documents

B –I .3

Status of Governing Council:	Government/Trust/Society/Individual/University
Details of the Governing Body	<input type="checkbox"/> Enclosed / Not Enclosed
Minutes of the last Governing council Meeting	<input type="checkbox"/> Enclosed / Not Enclosed

B –I .4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	<input type="checkbox"/> AICTE /UGC/State Govt. <input type="checkbox"/> Yes / No	Yes / No	Yes / No	Yes / No	
Non-Teaching Staff	State Government <input type="checkbox"/> Yes / No	Yes / No	Yes / No	Yes / No	

B –I .5

D. Pharm Course: Admission statement for the past three years

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
Sanctioned	NOT APPLICABLE		
No. of Admissions			
Unfilled Seats			
No. of Excess Admissions			

B –I .6

Academic information: Percentage of D. Pharm results for the past three years:

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
D. Pharm	N.A.		

Signature of the Head of the Institution

Signature of the Inspectors

B –I .7**B. Pharm Course: Admission statement for the past three years**

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
Sanctioned			
No. of Admissions	N.A.		
Unfilled Seats	NEW INSTITUTE		
No. of Excess Admissions			

B –I .8**Academic information: Percentage of UG results for the past three years based on University Calendar**

ACADEMIC YEAR	Year 200-	Year 200-	Year 200-
1st year			
2nd year	N.A.		
3rd year			
Final year	NEW INSTITUTE		
Pass % (Final Year)			

B – II**Co – Curricular Activities / Sports Activities**

Whether college has NSS Unit (Yes/No)? If no give reasons	N.A.
NSS Programme Officer's Name	N.A.
Programme conducted (mention details)	N.A.
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes/No
Physical Instructor	Available
Sports Ground	Shared

Signature of the Head of the Institution

Signature of the Inspectors

C - FINANCIAL STATUS OF THE INSTITUTION

Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies(give complete list) NEW INSTITUTE

C.2 Please provide following Information

Receipts			Expenditure			Remarks of the Inspectors
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others		CAPITAL EXPENDITURE			
2.	Tuition Fee		1.	Building		
3.	Library Fee		2.	Equipment		
4.	Sports Fee		3.	Others		
5.	Union Fee		REVENUE EXPENDITURE			
6.	Others		1	Salary		
			2.	MAINTENANCE EXPENDITURE		
				i	College	
				ii	Others	
			3.	University Fee (If any)		
			4.	Apex Bodies Fee		
			5.	Government Fee		
			6.	Deposit held by the College		
			7.	Others		
			8.	Misc.Expenditure		
	Total		Total			

Note: Enclose relevant documents

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (D.Pharm / B.Pharm courses) : Available/Not Available
 a) 2.5 acres District HQ/Corporation/Municipality limit
 b) 0.5 acre for City / Metros
- b. Building[†] : Own/Rented/Leased
- c. Land Details to be in the name of Trust and Society
 i) Own – Records to be enclosed
 Sale deed : Enclosed/Not available
- d. Building:
 i) Approved Building plan, sale deed to : Enclosed/Not available
 be enclosed)
- e. Total Built Area of the college building in Sq.mts : Built up Area 3596.55
 Amenities and Circulation Area 810

2. Class rooms:

Total Number of Class rooms provided for both D. Pharm and B. Pharm

Class	Required	Available Numbers	Required Area * for each Class Room	Available Area in Sq. mts	Remarks of the Inspectors
D. Pharm	02	02	90 Sq. mts each	180	
B. Pharm	04	08	90 Sq. mts each (Desirable) 75 Sq. mts each (Essential)	600	

(* To accommodate 60 students)

3. Laboratory requirement for both D. Pharm and B. Pharm

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B. Pharm Course (10 Labs) Laboratory area for D. Pharm Course (03 Labs)	90 Sq .mts x n (n=10) - Including Preparation room - Desirable 75 Sq. mts - Essential	750 225	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm and D.Pharm Course	03 Laboratories 03 Laboratories 01 Laboratory 03 Laboratories 02 Laboratories 01 Laboratory 13 Laboratories *	03 225 03 225 01 75 03 225 02 150 01 75 13 975	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (Minimum)	130	
4	Area of the Machine Room	80-100 Sq.mts	80	
5	Central Instrument Room	80 Sq.mts with A/ C	80 Sq. A/C	
6	Store Room – I	1 (Area 100 Sq mts)	100	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	25	

***No. of laboratories required for for both D. Pharm and B. Pharm**

Signature of the Head of the Institution

Signature of the Inspectors

† The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fuming chamber to reduce the pollution wherever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	01	30	
2	Office – I – Establishment	01	60 Sq. mts	01	60	
3	Office – II – Academics					
4	Confidential Room					

5. Staff Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	HODs for B.Pharm Course	Minimum 4	20 Sq mts x 4	4	80	
2	Faculty Rooms for D.Pharm & B.Pharm course		10 Sq mts x n (n=No of teachers)	10	100	

6. Museum, Library, Animal House and other Facilities:

Sl No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq. mts	01	80	
2	Library	01	150 Sq. mts	01	151	
3	Museum	01	50 Sq. mts (May be attached to the Pharmacognosy lab)	01	50	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	01	132	
5	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	01	200	

Signature of the Head of the Institution

Signature of the Inspectors

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Girl's Common Room (Essential)	01	60 Sqmts	01	80	
2	Boy's Common Room (Essential)	01	60 Sq.mts	01	80	
3	Toilet Blocks for Boys	01	24 Sq.mts	01	30	
4	Toilet Blocks for Girls	01	24 Sq.mts	01	30	
5	Drinking Water facility – Water cooler (Essential).	01	-	01	30	
6	Boy's Hostel (Desirable)	01	9 Sq mts/ Room Single occupancy	30	810	
7	Girl's Hostel (Desirable)	01	9 Sq mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	10	250	
8	Power Backup Provision (Desirable)	01		01	30	

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	01	76	
Computer (Latest configuration)	1 system for every 10 students (UG & PG)	20		
Printers	1 printer for every 10 computers	02		
Multi Media Projector	01	01		
Generator (5KVA)	01	01		

Signature of the Head of the Institution

Signature of the Inspectors

9. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	01	80		
Staff quarters	16 x 80 Sq mts				
Canteen	100 Sq. mts	01	150		
Parking Area for staff and students		02	750		
Bank Extension Counter		01	15		
Co operative Stores		01	75		
Guest House	80 Sq. mts		170		
Auditorium					
Seminar Hall		01	132		
Transport Facilities for students		30			
Medical Facility (First Aid)		01	15		

10. A. Library books and periodicals

The minimum norms for the initial stock of books yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	No.	
1	Number of books	150	1500 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	150	1500	
2	Annual addition of books		150 books per year	--	--	
3	Periodicals Hard copies / online		10 National 05 International periodicals		10 05	
4	CDS		Adequate Nos	ADEQUATE		
5	Internet Browsing Facility		Yes/No (Minimum ten Computers)		10	
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01		01 01 01 01	
7	Library Automation and Computerized System			<input type="checkbox"/>		
8	Library Timings			<input type="checkbox"/>		

Signature of the Head of the Institution

Signature of the Inspectors

10.B. Subject wise Classification:

Sl. No	Subject	Available		Remarks of the Inspectors
		Titles	Numbers	
1	Pharmaceutics – I	25	250	
2	Pharmaceutical Chemistry – I	15	150	
3	Pharmacognosy	20	200	
4	Biochemistry and Clinical Pathology	10	100	
5	Human Anatomy and Physiology	10	100	
6	Health Education and Community Pharmacy	10	100	
7	Pharmaceutics – II	15	150	
8	Pharmaceutical Chemistry – II	15	150	
9	Pharmacology and Toxicology	10	100	
10	Pharmaceutical Jurisprudence	10	100	
11	Drug Store and Business Management	05	50	
12	Hospital and Clinical Pharmacy	05	50	

10.C. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	1	
2	Assistant Librarian	D. Lib	1	1	
3	Library Attenders	10 +2 / PUC	2	2	

Signature of the Head of the Institution

Signature of the Inspectors

II B. Pharm:**NOT APPLICABLE**

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		

III B. Pharm:**NOT APPLICABLE**

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		

IV B. Pharm:**NOT APPLICABLE**

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1	2	3	4	5		

Signature of the Head of the Institution

Signature of the Inspectors

11. Whether the prescribed numbers of classes are being conducted as per PCI norms for D.PHARM

Class/Subject	Theory		Practicals				Remark of the Inspectors
	Prescribed No of Hours	No of Hours Conducted	Prescribed No of Hours	No of Hours Conducted	Prescribed Number of Classes	No of Classes Conducted with duration per class	
I D. Pharm							
Pharmaceutics – I	75		100		25	1ST BATCH IS IN PROGRESS SINCE 16/08/2017	
Pharmaceutical Chemistry – I	75		75		25		
Pharmacognosy	75		75		25		
Biochemistry and Clinical Pathology	50		75		25		
Human Anatomy and Physiology	75		50		25		
Health Education and Community Pharmacy	50		----		----		
II D. Pharm							
Pharmaceutics – II	75		100		25		
Pharmaceutical Chemistry – II	100		75		25		
Pharmacology and Toxicology	75		50		25		
Pharmaceutical Jurisprudence	50		----		----		
Drug Store and Business Management	75		----		----		
Hospital and Clinical Pharmacy	75		50		25		

12. Whether Tutorials are being conducted (if any, as per university norms)

N.A.

Yes

No

13. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last year

A. NOT APPLICABLE

Name of the Event	Year 200-	Year 200-	Year 200-
Guest Lectures			
Seminars			
Workshops			
Symposia			

Signature of the Head of the Institution

Signature of the Inspectors

B. Papers Presented / Published during last three years

NOT APPLICABLE

	Year 200-		Year 200-		Year 200-	
	National	International	National	International	National	International
Published						
Presented						

14. Whether Internal Assessments are conducted periodically as per university / Board norms

Yes No

NOT APPLICABLE

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
B.PHARM							
I B. Pharm							
II B. Pharm							
III B. Pharm							
IV B. Pharm							
D.PHARM							
I D. Pharm							
II D. Pharm							

15. Whether Evaluation of the internal assessments is Fair Yes

No

N.A.

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I B. Pharm									
II B. Pharm									
III B. Pharm									
IV B. Pharm									

16. Whether Evaluation of the internal assessments is Fair Yes

No

N.A.

Class	No. of Candidates scored more than 80%		No. of Candidates scored more than 60 - 80%		No. of Candidates scored more than 50 - 60%		No. of Candidates Less than 50%		Remarks of the Inspectors
	Th	Pr	Th	Pr	Th	Pr	Th	Pr	
I D. Pharm									
II D. Pharm									

17. Work load of Faculty members for D. Pharm and B. Pharm

Sl. No	Name of the Faculty	Subjects taught	D. Pharm		B. Pharm		Total work load	Remarks of the Inspector
			Th	Pr	Th	Pr		

Signature of the Head of the Institution

Signature of the Inspectors

18. Work load of Faculty members for B. Pharm

NEW INSTITUTE

Sl. No	Name of the Faculty	Subjects taught	B. Pharm								Total work load	Remarks of the Inspector
			I		II		III		IV			
			Th	Pr	Th	Pr	Th	Pr	Th	Pr		

19. Workload of Faculty members for D. Pharm

1ST Year D.Pharm Commenced from 16/08/2017

Sl. No	Name of the Faculty	Subjects taught	D. Pharm				Total work load	Remarks of the Inspector
			I D. Ph		II D. Ph			
			Th	Pr	Th	Pr		

20. Percentage of students qualified in GATE in the last Three Years

N.A.

Details	Year 200-	Year 200-	Year 200-
No. of Students Appeared			
No. of Students Qualified			
Percentage			

21. Whether the Institution has an Industry – Institution Interaction cell For B. Pharm

Yes

No

If applicable please give the details for the previous Year

NEW INSTITUTE

Events	Details for the Previous Year
No. of Industrial visits	
Industrial Tour	
Industrial Training	
No. of Resource Persons from the Industry for Guest Lectures	
No. of Collaboration projects with Industry	

22. Percentage of students Placed through the College Placement Cell in the Last Three Years

NEW INSTITUTE

Year	Year 200-	Year 200-	Year 200-
No. of students appeared for campus interview			
% Placed			

23. Whether Professional Society Activities are Conducted (Enclose Details) (ISTE, IPA, APTI, ICTA and Related Societies)

NOT APPLICABLE

Yes	No
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Signature of the Head of the Institution

Signature of the Inspectors

PART IV - PERSONNEL

TEACHING STAFF.

ENCLOSED HERE WITH SAPARATELY

1. Details of Teaching Faculty for D. Pharm and B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors

2. Details of Teaching Faculty for B.Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors

3. Details of Teaching Faculty for D. Pharm Course to be enclosed in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience		State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors
					After UG	After PG			

4. Qualification and number of Staff Members

Qualification							
B. Pharm		M. Pharm		PhD		Others	
							Part Time

5. Staff Pattern for B. Pharm courses department wise: : Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 60 students	Provided by the institution	Remarks of the Inspectors of inspection team
Department of Pharmaceutics	Professor	1	01	
	Asst. Professor	1		
	Lecturer	4		
Department of Pharmaceutical Chemistry (including Pharmaceutical Analysis)	Professor	1	02	
	Asst. Professor	1		
	Lecturer	4		
Department of Pharmacology	Professor	1	01	
	Asst. Professor	1		
	Lecturer	3		
Department of Pharmacognosy	Professor	1	01	
	Asst. Professor	1		
	Lecturer	2		

Signature of the Head of the Institution

Signature of the Inspectors

6. Teaching Staff required year wise exclusively for B. Pharm for intake of 60 Students.

	No. of staff required for I *B.Pharm	Available	No. of staff required for II B.Pharm	Available	No. of staff required for III B.Pharm	Available	No. of staff required for IV B.Pharm	Available
Principal	1	1	1		1		1	
Pharmaceutical Chemistry	1	1	2		3		4	
Pharmaceutical Analysis	1	1	..		-		1	
Pharmacology	1	1	2		3		4	
Pharmacognosy	1	1	2		3		3	
Pharmaceutics	1	1	2		3		4	
Total	6	6	9		13		17	
Part time teaching Staff	3	3	-		-		-	
Remarks of the Inspection Team								

*Part time teaching staff for Mathematics, Biology and Computer Science should be appointed.

7. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	<input type="checkbox"/> Yes / No
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes / No
c.	Whether Demonstration Lecture has been conducted	<input type="checkbox"/> Yes / No
d.	Whether opinion of Recruitment Committee Recorded	Yes / No

8.Details of Faculty Retention for:

Name of Faculty Member	Period	Percentage
	Duration of 15 yrs. And above	
	Duration of 10 yrs. And above	
	Duration of 5 yrs. And above	
	Less than 5 yrs.	

9. Details of Faculty Turnover

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
	% of faculty retained in last 3 yrs				

Signature of the Head of the Institution

Signature of the Inspectors

10. Number of Non-teaching staff available for D. Pharm and B. Pharm course for intake of 60 students:

Sl. No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	05	D.Pharm/BSc	
2	Labortory Assistants/ Attenders	1 for each Lab (minimum)	SSLC	05	SSLC	
3	Office Superintendent	1	Degree	01	B.Com	
4	Accountant	1	Degree	01	B.Com	
5	Store keeper	1	D. Pharm/ Degree	02	D.Pharm/ B.Pharm	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	02	BCA	
7	First Division Assistant	1	Degree	01	Degree	
8	Second Division Assistant	2	Degree	02	Degree	
9.	Peon	2	SSLC	04	SSLC	
10	Cleaning personnel	Adequate	---	Adequate		
11	Gardener	Adequate	---	Adequate		

Signature of the Head of the Institution

Signature of the Inspectors

11. Scale of pay for Teaching faculty (to be enclosed):**NEW INSTITUTION**

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs.	CCA Rs.	Other allowance Rs.	Deductions			Bank A/C No	PAN No	EPF A/c no.	Total	Signature
									P T	TDS	EPF					

12. Whether facilities for Research / Higher studies are provided to the faculty?**NEW INSTITUTION**

(Inspectors to verify documents pertaining to the above)

13. Whether faculty members are allowed to attend workshops and seminars?**NEW INSTITUTION**

(Inspectors to verify documents pertaining to the above)

14. Scope for the promotion for faculty: PromotionsYes No **NEW INSTITUTION****15. Gratuity Provided**Yes No **NEW INSTITUTION****16. Details of Non-teaching staff members (list to be enclosed) :**

Sl No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors

17. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs. Yes/ No**NEW INSTITUTION**

Signature of the Head of the Institution

Signature of the Inspectors

PART V - DOCUMENTATION

Records Maintained: Essential

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	NEW INSTITUTION		
2.	Individual Service Register			
3.	Staff Attendance Registers			
4.	Sessional Marks Register			
5.	Final Marks Register			
6.	Student Attendance Registers			
7.	Minutes of meetings- Teaching Staff			
8.	Fee paid Registers			
9.	Acquittance Registers			
10.	Accession Register for books and Journals in Library			
11.	Log book for chemicals and Equipment costing more than Rupees one lakh			
12.	Job Cards for laboratories			
13.	Standard Operating Procedures (SOP's) for Equipment			
14.	Laboratory Manuals			
15.	Stock Register for Equipment			
16.	Animal House Records as per CPCSEA			

Signature of the Head of the Institution

Signature of the Inspectors

PART - VI

1. Financial Resource allocation and utilization for the past three years:

NEW INSTITUTION HENCE NOT APPLICABLE:

(Audited Accounts for previous year to be enclosed)

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*	
	No.	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Returning	Total budget sanctioned	Recurring		Non Returning

2. Total amount spent on chemicals and glassware for the past three years:

NEW INSTITUTION HENCE NOT APPLICABLE

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*	
	No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned		Incurred
	Chemicals				Chemicals			Chemicals			
	Glassware				Glassware			Glassware			

3. Total amount spent on equipments for the past three years:

4. NEW INSTITUTION HENCE NOT APPLICABLE

(Enclose purchase invoice)

Sl	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*	
	No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned		Incurred
	Equipment				Equipment			Equipment			

Signature of the Head of the Institution

Signature of the Inspectors

4. Total amount spent on Books and Journals for the past three years: NEW INSTITUTION HENCE NOT APPLICABLE

Sl No.	Expenditure in Rs.			Expenditure in Rs.			Expenditure in Rs			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books			Books			Books			
2	Journals			Journals			Journals			

*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

PART VII – EQUIPMENT AND APPARATUS

Note: Inspectors are requested to note that items which are marked with an asterisk (*) are common for both B.Pharm and D. Pharm.

I --Department wise List of Minimum equipments required for D. Pharm

PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Continuous Hot Extraction Equipment	05	05		
2	Conical Percolator	05	05		
3	Tincture Press	01	01		
4	Hand Grinding Mill	01	01		
5	Disintegrator*	01	01		
6	Ball mill*	01	01		
7	Hand operated Tablet machine	01	01		
8	Tablet Coating Pan unit with hot air blower laboratory size*	01	01		
9	Polishing pan laboratory size	01	01		
10	Monsanto's hardness tester	01	01		
11	Pfizer type hardness tester	01	01		
12	Tablet disintegration test apparatus IP*	01	01		
13	Tablet dissolution test apparatus IP*	01	01		
14	Granulating sieve set	10	10		
15	Tablet counter – small size	05	05		
16	Friability tester*	01	01		
17	Collapsible tube – Filling and sealing equipment*	01	01		
18	Capsule filling machine – Lab size*	01	01		
19	Digital balance*	01	01		
20	Distillation unit for distilled water	02	02		
21	Deionisation unit	01	01		
22	Glass distillation unit for water for injection	01	01		
23	Ampoule washing machine	01	01		
24	Ampoule filling and sealing machine*	01	01		
25	Sintered glass filters for bacteria proof filtration (four different grades)	Adequate	Adequate		

Signature of the Head of the Institution

Signature of the Inspectors

26	Millipore filter (3 grades)	Adequate	Adequate		
27	Autoclave*	01	01		
28	Hot air sterilizer	01	01		
29	Incubator	01	01		
30	Aseptic cabinet	01	01		
31	Ampoule clarity test equipment*	01	01		
32	Blender	01	01		
33	Sieves set (Pharmacopoeial standard)*	02	02		
34	Lab Centrifuge	01	01		
35	Ointment slab	Adequate	Adequate		
36	Ointment spatula	Adequate	Adequate		
37	Pestle and mortar porcelain	Adequate	Adequate		
38	Pestle and mortar glass	Adequate	Adequate		
39	Suppository moulds of three sizes	Adequate	Adequate		
40	Refrigerator	01	01		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Refractometer	01	01		
2	Polarimeter	01	01		
3	Photoelectric colorimeter	01	01		
4	Ph meter*	01	01		
5	Atomic model set*	02	02		
6	Electronic balance*	01	01		
7	Periodic table chart*	Adequate	Adequate		

NOTE: Adequate number of glass ware commonly used in the laboratory should be provided in each laboratory and department.

Signature of the Head of the Institution

Signature of the Inspectors

PHYSIOLOGY & PHARMACOLOGY LABORATORY

Equipment:

Sl.No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Haemoglobinometer	20	20		
2	Haemocytometer*	10	10		
3	Student's organ bath	01	01		
4	Sherington's rotating drum*	01	01		
5	Frog board	Adequate	Adequate		
6	Tray (dissecting)	Adequate	Adequate		
7	Frontal writing lever*	Adequate	Adequate		
8	Aeration tube*	Adequate	Adequate		
9	Telethermometer	01	01		
10	Pole climbing apparatus*	01	01		
11	Histamine chamber	01	01		
12	Simple lever*	Adequate	Adequate		
13	Sterling heart lever*	Adequate	Adequate		
14	Aerator*	Adequate	Adequate		
15	Histological Slides	Adequate	Adequate		
16	Sphygmomanometer* (B.P. apparatus)	05	05		
17	Stethoscope*	05	05		
18	First aid equipment	Adequate	Adequate		
19	Contraceptive device*	Adequate	Adequate		
20	Dissecting (surgical) instruments	Adequate	Adequate		
21	Balance for weighing small Animals	01	01		
22	Kymograph paper	Adequate	Adequate		
23	Actophotometer*	01	01		
24	Analgesiometer*	01	01		
25	Thermometer	Adequate	Adequate		
26	Plastic animal cage	Adequate	Adequate		
27	Double unit organ bath with thermostat	01	01		
28	Refrigerator	01	01		
29	Digital balance	01	01		
30	Charts	Adequate	Adequate		
31	Human skeleton*	01	01		

Signature of the Head of the Institution

Signature of the Inspectors

32	Anatomical specimen (Heart, brain, eye,,ear,,reproductive system etc.,)*	01 set	01 set			
33	Electro-convulsimeter*	01	01			
34	Stop watch	Adequate	Adequate			
35	Clamp, boss heads, screw clips*	Adequate	Adequate			
36	Syme's Cannula*	Adequate	Adequate			

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department and department.

PHARMCOGNOSY LABORATORY

Equipment:

SI No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Projection Microscope	01	01		
2	Charts (different types)	Adequate	Adequate		
3	Models (different types)	Adequate	Adequate		
4	Permanent Slides	Adequate	Adequate		
5	Slides and Cover Slips	Adequate	Adequate		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACY PRACTICE LABORATORY

Equipment:

SI No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	2	2		
2	Microscope	Adequate	Adequate		
3	Permanent slides (skin, kidney, pancreas, smooth muscle, liver etc.,)	Adequate	Adequate		
4	Watch glass	Adequate	Adequate		
5	Centrifuge	1	1		
6	Biochemical reagents for analysis of normal and pathological constituents in urine and blood facilities	Adequate	Adequate		
7	Filtration equipment	2	2		
8	Filling Machine	1	1		
9	Sealing Machine	1	1		

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10	Autoclave sterilizer	1	1		
11	Membrane filter	1 Unit	1 Unit		
12	Sintered glass funnel with complete filtering assemble	Adequate	Adequate		
13	Small disposable membrane filter for IV admixture filtration	Adequate	Adequate		
14	Laminar air flow bench	1	1		
15	Vacuum pump	1	1		
16	Oven	1	1		
17	Surgical dressing	Adequate	Adequate		
18	Incubator	1	1		
19	PH meter	1	1		
20	Disintegration test apparatus	1	1		
21	Hardness tester	1	1		
22	Centrifuge	1	1		
23	Magnetic stirrer	1	1		
24	Thermostatic bath	1	1		

NOTE: Adequate number of glass ware commonly used in the laboratory should be provided in each laboratory and the department.

Museum: Every Institution shall maintain a museum of crude drugs, herbarium sheets, botanical specimens of the drugs, and plants, mentioned in the course in addition the following are recommended.

- 1. Colored slides of medicine plants.**
- 2. Display of popular patent medicines, and**
- 3. Containers of common usage in medicines.**

Signature of the Head of the Institution

Signature of the Inspectors

II Department wise List of Minimum equipments required for B. Pharm (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes*	15	15		
2	Haemocytometer with Micropipettes*	20	20		
3	Sahli's haemocytometer	20	20		
4	Hutchinson's spirometer	01	01		
5	Sphygmomanometer*	5	5		
6	Stethoscope*	5	5		
	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	One pair of each tissue Organs and endocrine glands One slide of		
8	Models for various organs	One model of each organ system	One model of each organ system		
9	Specimen for various organs and systems*	One model for each organ system	One model for each		
10	Skeleton and bones*	One set of skeleton and one spare bone	One set of skeleton and one spare bone		
11	Different Contraceptive Devices and Models*	One set of each device	One set of each device		
12	Muscle electrodes	01	01		
13	Lucas moist chamber	01	01		
14	Myographic lever	01	01		
15	Stimulator	01	01		
16	Centrifuge	01	01		
17	Electronic Balance	01	01		
18	Physical /Chemical Balance	01	01		
19	Sherrington's Kymograph Machine / Polyrite	10	10		
20	Sherrington Drum*	10	10		
21	Perspex bath assembly (single unit)	10	10		

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22	Aerators*	10	10		
23	Computer with LCD	01	01		
24	Software packages for experiment	01	01		
25	Standard graphs of various drugs	Adequate number	Adequate number		
26	Actophotometer*	01	01		
27	Rotarod	01	01		
28	Pole climbing apparatus*	01	01		
29	Analgesiometer (Eddy's hot plate and radiant heat methods)*	01	01		
30	Convulsimeter*	01	01		
31	Plethysmograph	01	01		
32	Digital pH meter	01	01		

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60		
2	Dissection Tray and Boards*	10	10		
3	Haemostatic artery forceps	10	10		
4	Hypodermic syringes and needles of size 15,24,26G	10	10		
5	Livers, cannulae*	20	20		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	15	15		
2	Digital Balance	02	02		
3	Autoclave	02	02		
4	Hot air oven	02	02		
5	B.O.D. incubator	01	01		
6	Refrigerator	01	01		
7	Laminar air flow	01	01		
8	Colony counter	02	02		
9	Zone reader	01	01		

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Signature of the Inspectors

10	Digital pH meter	01	01		
11	Microscope with stage and oil immersion objective	20	20		
12	Sterility testing unit	01	01		
13	Camera Lucida	15	15		
14	Eye piece micrometer	15	15		
15	Stage micrometer	20	20		
16	Incinerator	01	01		
17	Moisture balance	01	01		
18	Heating mantle	15	15		
19	Flourimeter	01	01		
20	Vacuum pump	02	02		
21	Micropipettes (Single and multi channeled)	02	02		
22	Micro Centrifuge	01	01		
23	Projection Microscope	01	01		

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20		
2	Water bath	20	20		
3	Clavengers apparatus	10	10		
4	Soxhlet apparatus	10	10		
5	TLC chamber and sprayer	10	10		
6	Distillation unit	01	01		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICAL CHEMISTRY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	05		
2	Oven	03	03		
3	Refrigerator	01	01		
4	Analytical Balances for demonstration	05	05		

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Signature of the Inspectors

5	Digital balance 10mg sensitivity	10	10		
6	Suction pumps	06	06		
7	Muffle Furnace	01	01		
8	Mechanical Stirrers	10	10		
9	Magnetic Stirrers with Thermostat	10	10		
10	Vacuum Pump	01	01		
11	Digital pH meter	01	01		
12	Microwave Oven	01	01		

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	02		
2	Reflux flask and condenser single necked	20	20		
3	Reflux flask and condenser double / triple necked	20	20		
4	Burettes	40	40		
5	Arsenic Limit Test Apparatus	20	20		
6	Nessler's Cylinders	40	40		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

DEPARTMENT OF PHARMACEUTICS

Equipment:

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Homogenizer	05	05		
2	Digital balance (10 mg sensitivity)	05	05		
3	Microscopes	05	05		
4	Stage and eye piece micrometers	05	05		
5	Brookfield's viscometer	01	01		
6	Ball mill*	01	01		
7	Sieve shaker with sieve set*	01	01		
8	Double cone blender	01	01		
9	Propeller type mechanical agitator	05	05		
10	Autoclave*	01	01		
11	Steam distillation still	01	01		

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Signature of the Inspectors

12	Vacuum Pump*	01	1		
13	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	10 Sets		
14	Tablet punching machine	01	1		
15	Capsule filling machine*	01	1		
16	Ampoule washing machine*	01	1		
17	Ampoule filling and sealing machine*	01	1		
18	Tablet disintegration test apparatus IP	01	1		
19	Tablet dissolution test apparatus IP	01	1		
20	Monsanto's hardness tester	01	1		
21	Pfizer type hardness tester	01	1		
22	Friability test apparatus*	01	1		
23	Clarity test apparatus	01	1		
24	Ointment filling machine*	01	1		
25	Collapsible Tube Crimping Machine*	01	1		
26	Tablet coating pan*	01	1		
27	Magnetic stirrer, 500ml and 1 liter capacity*, with variable speed control.	10	10		
28	Digital pH meter	02	2		
29	All purpose equipment with all accessories	01	1		
30	Aseptic Cabinet	01	1		
31	BOD Incubator	02	2		
32	Bottle washing Machine	01	1		
33	Bottle Sealing Machine	01	1		
34	Bulk Density Apparatus	02	2		
35	Conical Percolator (glass/ copper/ stainless steel)	10	10		
36	Capsule Counter	02	2		
37	Energy meter	02	2		
38	Hot Plate	02	2		
39	Humidity Control Oven	01	1		
40	Liquid Filling Machine	01	1		
41	Mechanical stirrer with speed regulator	02	2		
42	Precision Melting point Apparatus	01	1		
43	Tray Drier	01	1		
44	Distillation Unit	01	1		

Signature of the Head of the Institution

Signature of the Inspectors

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	15	15		
2	Stalagmometer	15	15		
3	Desiccator*	05	05		
4	Suppository moulds	20	20		
5	Buchner Funnels Small, medium, large	05 each	05 each		
6	Filtration assembly	01	01		
7	Permeability Cups	05	05		
8	Andreason's Pipette	03	03		
9	Lipstick moulds	10	10		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	01		
2	Lyophilizer (Desirable)	01	01		
3	Gel Electrophoresis (Vertical and Horizontal)	01	01		
4	Phase contrast/Trinocular Microscope	01	01		
5	Refrigerated Centrifuge	01	01		
6	Fermenters of different capacity (Desirable)	01	01		
7	Tissue culture station	01	01		
8	Laminar airflow unit	01	01		
9	Diagnostic kits to identify infectious agents	01	01		
10	Rheometer	01	01		
11	Viscometer	01	01		
12	Micropipettes (single and multi channeled)	01 each	01 each		
13	Sonicator	01	01		
14	Respinometer	01	01		
15	BOD Incubator	01	01		

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Signature of the Inspectors

16	Paper Electrophoresis Unit	01	01		
17	Micro Centrifuge	01	01		
18	Incubator water bath	01	01		
19	Autoclave	01	01		
20	Refrigerator	01	01		
21	Filtration Assembly	01	01		
22	Digital pH meter	01	01		

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01			
2	Digital pH meter	01	1		
3	UV- Visible Spectrophotometer	01	1		
4	Flourimeter	01	1		
5	Digital Balance (1mg sensitivity)	01	1		
6	Nephelo Turbidity meter	01	1		
7	Flame Photometer	01	1		
8	Potentiometer	01	1		
9	Conductivity meter	01	1		
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	1		
11	HPLC	01	1		
12	HPTLC (Desirable)	01	1		
13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	1		
14	Biochemistry Analyzer (Desirable)	01	1		
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	1		
16	Deep Freezer (Desirable)	01	1		
17	Ion- Exchanger	01	1		
18	Lyophilizer (Desirable)	01	1		

*** Items marked with asterisk are common for B.Pharm and D. Pharm**

Signature of the Head of the Institution

Signature of the Inspectors

Observation of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not complied

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

Signature of the Head of the Institution

Signature of the Inspectors

PHARMACY COUNCIL OF INDIA

STAFF DECLARATION FORM

From

Teacher's Name

(as on University Degree certificate)

Recent Passport size photo of the Employee

Signed by Dean/Principal of the College.

Photograph

Date of Birth & Age

Qualification	College & University	Year	Registration No. with State Pharmacy Council	Name of the State Pharmacy Council
B.Pharm				
M.Pharm				
(Ph.D.)/others				

Copies of Registration Certificate and University degree/PG/Ph.D. be attached.

Present Designation : _____

Department : _____

College : _____

City : _____

Nature of appointment : Permanent/Temporary/Adhoc/Honorary/Part-time

Whether belongs to : O.G./SC/ST/OBC/Ex-service/Others

Contd. on page 2

Permanent Residential

Address of employee : _____

Copy of Passport/Voter Card/Ration Card/PAN No./Electricity Bill/Driving License Attached as a proof of residence.

STD Code

Phone No.

Phone & Fax Number with Code Office : _____

Residence : _____

E-mail address : _____

Date of joining present institution : _____ as _____
 (Designation)

Details of the previous appointments/teaching experience

Position	Name of Institution	From	To	Total Experience in years
Lecturer				
Reader/ Assistant Professor				
Professor				
Principal				

1) Before joining present institution I was working at _____ as _____ and relieved on _____ after resigning/retiring (**relieving order is enclosed from the previous institution**).

2) I, hereby undertake that I have not given my name as teaching faculty in any other Pharmacy institution for teaching any Pharmacy course and not working in any where other than this institution Pharmacy College/Medical College/Dental College/Industry/Community Pharmacy/Hospital Pharmacy/Govt. Service/any other service in the State or outside the State in any capacity full-time/part-time other than the above.

Contd. on page 3

3) I have drawn total emoluments from this college as under :-

	Amount Received	TDS
April, 2013		
May, 2013		
June, 2013		
July, 2013		
August, 2013		
September, 2013		
October, 2013		
November, 2013		
December, 2013		
January, 2014		
February, 2014		
March, 2014		

(Copy of my form 16 (TDS certificate) for financial year 2013-2014 is attached)

P.A.N. : _____ Circle : _____

Declaration

1. I have not worked at any other pharmacy college/institution or presented myself at any inspection for the academic year 2012-2013.
2. It is declared that each statement and/or contents of this declaration made by the undersigned are absolutely true and correct. In the event of any statement made in this declaration subsequently turning out to be incorrect or false the undersigned has understood and accepted that such misdeclaration in respect to any content of this declaration shall also be treated as a gross misconduct thereby rendering the undersigned liable for necessary disciplinary action (including removal of his name from Register of Registered Pharmacists).

Signature of the Employee:

Date : _____ Place: _____

Endorsement

This endorsement is the certification that the undersigned has satisfied himself/herself about the correctness and veracity of each content of this declaration and endorses the abovementioned declaration as true and correct. In the event of this declaration turning out to be either incorrect or any part of this declaration subsequently turning out to be incorrect or false it is understood and accepted that the undersigned shall also be equally responsible besides the declarant himself/herself for any such misdeclaration or misstatement.

Countersigned by the Director/Dean/
Principal in respect of Teaching Staff

Date : _____ Place : _____